



URBANA WELFARE ASSOCIATION

MINUTES OF MEETING

DATE : 03.04.18

MEETING No. : 1

ATTENDEES

1. RAVI SHANKAR AGARWAL	P	11. NARAYAN SHARAFF	P
2. AVINASH CHANDRA MALPANI	P	12. MEELAN GUPTA (overseas)	
3. PRADEEP BHATIA	P	13. SANTOSH KUMAR RAY	P
4. UDAY S MUKHOPADHYAY	P	14. SUVASHIS MUKHERJEE (overseas)	
5. GOPA BHABANI	P	15. TARUN KUMAR BASU	P
6. SHYAM SUNDAR SONIKA	P	16. SANTU CHARTTERJEE	P
7. JYOTI AGARWAL	P	17. ARPIT SUCHAK	A
8. SUSHIL KHAITAN	P	18. HEMANT RAJ LODHA	P
9. SUSHIL KUMAR AGARWAL	A	19. DR.DEB KISHORE GUPTA	P
10 PRADIP KUMAR SINHA	A	20. PRASAD BANERJEE	P
		21. AJAY AGARWAL (overseas)	

Prepared and Issued By:

U.S. MUKHOPADHYAY

AGENDA

1. Oath
2. Minimum Protocol
3. Code of Conduct
4. Formation of Sub Committees

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4.	<p>President Mr Ravi Agarwal welcomed all newly elected Management Committee members of UWA. The committee also thanked the Election Officer Mr. Ashok Ghosh and his team for conducting the election following all rules and procedures.</p> <p>Secretary Mr. Uday S Mukhopadhyay was requested to take up Agenda wise discussion.</p> <p>1. AGENDA -1: OATH :</p> <p>In view of some divergent views, committee unanimously agreed to remain one and united and work for the benefit of Urbanites, without any prejudice</p> <p>2. AGENDA-2: MINIMUM PROTOCOL:</p> <ul style="list-style-type: none">a) All correspondence to BNRI and statutory Authority will be dealt by the Presidentb) All other correspondence (except sub-committee) will be dealt by Secretaryc) Sub-Committee correspondence will be dealt by Convener of the respective subcommittee under intimation to Secretary. <p>3. CODE OF CONDUCT :</p> <p>Recent postings in UWA Committee WhatsApp group created a lot of confusions and frustration among the members. To avoid such unpleasant situation following resolutions have been adopted.</p> <ul style="list-style-type: none">a) The contains of the interaction between the members should not be leak out side.b) No negative approach and criticism will be entertained.c) Do not make any comment which may defame anybody, remember we are all Urbanitesd) Any difference of opinion(s) in meeting shall not		

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	<p>reflect in our personal relations. e) Each committee members shall be careful in choice of word in deliberation, considering sentiment of community</p> <p>4. FORMATION OF UWA SUB – COMMITTEES:</p> <p>Formation of Various Sub-committee and internal modalities were discussed, and guidelines are under finalization. Resolved to form an UWA- Utsav Committee as a Sub-Committee of UWA besides other sub committees as per annexure I, it may be noted that the names against each subcommittee are only suggestive and they will be finalized only in the next MC meeting No names have been suggested for the Utsav Subcommittee in this meeting.</p> <p>a. Like all the other Sub-Committees having a Convener & a Co-Convener heading it under the guidance of UWA.</p> <p>b. A separate bank account for Utsav committee for accounting purposes shall be opened. Operating procedure of the account to be decided while formalizing the committee.</p> <p>c. Utsav accounts would be maintained as per accounting guidelines of the UWA & amalgamated with the parent UWA accounts.</p> <p>d. The strength/ no of heads in the Utsav Committee would be decided by the Convener/ Co-convener in consultation with / participation of the UWA Committee members.. The Convener of the Utsav Subcommittee will invite interested committee members of UWA first and then residents / tenants willing to participate and work in the Utsav Subcommittee.</p> <p>e. It has been resolved unanimously that five events will be held annually by the UTSAV committee under UWA Banner. They are: (1) Bengali New Year (2) Durga Puja (3) Diwali clubbing with Kali Puja (4) New year eve (5) Holi. However, there is no restriction on residents wishing to do other puja in their personal capacity. UWA Platforms (e.g. WhatsApp Group, Email group) should not be used for notification, donation or subscription purposes.</p> <p>f. Utsav Committee too would have the authorities/ responsibilities conferred on itself as conferred on all other sub-</p>		

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committees under our parent UWA Committee.

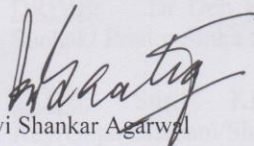
g. Utsav committee will be solely responsible for preparation of Annual Budget in consultation with and approval of the UWA committee, generating of Funds and presentation of event wise accounts well within reasonable time.

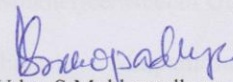
h. A separate guideline for accounting purpose will be prepared under the guidance of President, Secretary, Treasure/Joint Treasurers to be duly approved by the UWA committee.

5. UWA is thrilled to invite all Urbanities to come forward and celebrate Bengali New Year on 15th April 2018. Due to paucity of time and as the UTSAV Subcommittee has not yet been formed Mr. Prasad Banerjee is being appointed as Convener of the program.

6. UWA expresses deep anguish at /terms unfortunate defamatory posts/personal attacks in open forums & humbly requests all to please desist from same. Differences if they arise should be sorted out on a one-to-one basis.

For


Ravi Shankar Agarwal


Uday S Mukhopadhyay

For URBANA WELFARE ASSOCIATION

For URBANA WELFARE ASSOCIATION

President Secretary Treasurer

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ANNEXURE- I

As discussed 23RD March Meeting Committee agreed to form seven team of different responsibilities. However team members are selected keeping in mind that they are the best suitable for the team (these committees invited first from amongst the UWA committee and then from residents including tenants). If any member has better suggestion feels free.

1. LEGAL AND CONSTITUTION: Santosh Roy/Ajay Agarwal/Meelan Gupta/Sushil.Khaitan/ Santu Chatterjee.
2. COMMON MAINTENANCE : Uday Mukhopadhyay/Hemant Lodha/Susil Agarwal/Pradeep Bhatia/Shyam Sonika/Prasad Banerjee/Narayan Saraf
3. HEALTH SOCIAL SERVICE AND MEMBERSHIP DRIVE: Dr Deb Kisore Gupta/ Gopa Bhabani/Arpit Suchak/ Pradip Sinha Suvasis Mukherjee/Meelan Gupta
4. CLUB: Susil Khaitan/Abinash Malpani/Santosh Roy/Gopa Bhabani/Shyam Sonika
5. FMC AUDIT: Joyti Agarwal/Tarun Basu Narayan Saraf/Santu Chatterjee/
6. DIGITAL HANDLING: Pradip Sinha/Tarun Basu
7. Public Relation: Gopa Bhabani/ Arpit Suchak/ Narayan Saraf